



JOB POSTING

Server is a company built on integrity, quality and innovation. We support our employees by creating a team atmosphere, providing a safe and clean environment and by offering competitive benefits. Located in a rural area off of HWY 41, we have an ideal location at our Richfield office.

Server is looking for a part-time Custodian/Maintenance Helper. The hours are first shift 20-25 hours per week/4-5 hours per day. This position would have some flexibility on start time.

Essential Duties and Responsibilities

- Sweep, mop, scrub, and vacuum hallways, office space, and production facility
- Maintain beverage and ice making equipment, stocking and sanitizing
- Monitor inventory of maintenance, cafeteria, beverage, and cleaning supplies, recording as needed.
- Perform all recycling activities for paper, cardboard, and other recyclables according to required procedures throughout facility
- Collect and remove trash throughout facility
- Follow and comply with all safety and work rules and regulations
- Maintain departmental housekeeping standards
- Perform basic machine lubrication
- Perform miscellaneous filter replacement
- Perform minor repairs requiring basic hand tools
- Notify management concerning need for major repairs
- Performs other duties or responsibilities as requested or required

Education – High School Diploma or equivalent education and experience

Experience – 6 months previous custodial or maintenance experience preferred

Job Skills Requirements

- Good attitude when approaching work assignments
- Sense of urgency towards completing assigned tasks on time
- Good verbal communication skills
- Ability to work in a team-centered atmosphere

We provide competitive compensation and benefits, plus profit share.